

Chief Executive's Office

Chief Executive: N.M. Pringle

**To: All Members of Cabinet:
R.J. Phillips (Leader)
G.V. Hyde (Deputy Leader)
Mrs. L.O. Barnett
P.J. Edwards
Mrs. J.P. French
J.C. Mayson
D.W. Rule MBE
R.V. Stockton
D.B. Wilcox
R.M. Wilson**

Your Ref:

Our Ref: NMP/CD

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2nd September, 2004

Dear Councillor,

**MEETING OF CABINET
THURSDAY, 9TH SEPTEMBER, 2004 AT 2.15 P.M.
COUNCIL CHAMBER, BROCKINGTON, 35 HAFOD ROAD, HEREFORD**

AGENDA (04/06)

1. APOLOGIES FOR ABSENCE

To receive any apologies for absence.

2. DECLARATIONS OF INTEREST

To receive any declarations of interest by members in respect of items on this agenda.

3. PROPOSALS FOR A SINGLE, COHERENT CORPORATE PLANNING PROCESS

To approve proposals for a single, coherent corporate planning process which integrates the Herefordshire Plan ambitions, aims and targets; the Council's contribution, performance indicators and targets (including statutory Best Value and Performance Plans); the Council's actions and resources (financial, human, ICT and physical, including the Improvement Plan) to achieve them; and the Council's performance management. *(Pages 1 - 26)*

4. RECOVERY OF TOWN AND PARISH COUNCIL ELECTION COSTS

To review the charges for fees to be levied on parish and town councils at ordinary elections and for casual vacancies. *(Pages 27 - 30)*

5. BUDGET MONITORING 2004/05

To note the position with regard to revenue budget monitoring for Programme Areas in 2004/05. *(Pages 31 - 36)*

6. CAPITAL PROGRAMME MONITORING 2004/05 TO 31 JULY 2004

To note the current position of the Capital Programme forecast for 2004/05. *(Pages 37 - 44)*

7. TREASURY MANAGEMENT ACTIVITIES 2003/2004

To receive a report on the Council's Treasury activities for the period 1st April, 2003 to 31st March, 2004. *(Pages 45 - 56)*

8. AUDIT SERVICES ASSURANCE REPORT 2003/04

To receive a report on Audit Services activity during the year 2003/04 and an opinion on the Council's overall level of internal control including any areas of concern. *(Pages 57 - 78)*

9. POSTAL VOTING UPDATE

To note the recent recommendations of the Select Committee report on postal voting issues. *(Pages 79 - 82)*

10. HEREFORDSHIRE UNITARY DEVELOPMENT PLAN (UDP): REPRESENTATIONS TO THE REVISED DEPOSIT DRAFT

To agree a method for considering representations to the Revised Deposit Draft UDP. *(Pages 83 - 84)*

Yours sincerely,



N.M. PRINGLE
CHIEF EXECUTIVE

Copies to: Chairman of the Council
Chairman of Strategic Monitoring Committee
Vice-Chairman of Strategic Monitoring Committee
Chairmen of Scrutiny Committees
Group Leaders
Directors
County Secretary and Solicitor
County Treasurer